

MINISTRY ACTION PLAN (MAP)

Please complete this as your roadmap for ministry in this next year. This will be the basis of your performance evaluation in this new year. Your success in developing significant and meaningful goals, and then making visible progress toward their achievement is the key to ministry success.

Ministry Purpose Statement:

(Summarize your entire ministry in one statement.)

My Goals for the New Year

You may want to limit this list to only two or three top goals for the year. More than five will make it difficult to retain focus on your goals and really achieve them with excellence. Write these goals out in the SMART format.

1. _____

Is this goal SMART? __S __M __A __R __T

2. _____

Is this goal SMART? __S __M __A __R __T

3. _____

Is this goal SMART? __S __M __A __R __T

4. _____

Is this goal SMART? __S __M __A __R __T

5. _____

Is this goal SMART? __S __M __A __R __T

Action Items

Goals are not achieved when they are not broken down into clear & specific action items. Each goal will need a series of coordinated actions to achieve the result. You can jump start the process and maximize your success by itemizing a few of those key actions you will take for each goal. You may add as many action items as you deem necessary to achieve your goal, and adjust them each month as needed.

Goal #1 _____

- Action _____
- Action _____
- Action _____
- Action _____

Goal #2 _____

- Action _____
- Action _____
- Action _____
- Action _____

Goal #3 _____

- Action _____
- Action _____
- Action _____
- Action _____

Goal #4 _____

- Action _____
- Action _____
- Action _____
- Action _____

Goal #5 _____

- Action _____
- Action _____
- Action _____
- Action _____

Description of a successful ministry year:

(“When I look back on this ministry year, here is what I want to see...”)

SWOT Analysis:

The STRENGTHS which will help me to achieve these goals are:

The WEAKNESSES which may hamper my efforts at achievement are:

The OPPORTUNITIES before me which I can use to assist my efforts are:

The THREATS which I need to avoid or deal with in this new year are:

MAP

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